

**POLICIES FOR ADMISSION OF THE FOREIGN STUDENTS IN GURU GHASIDAS
VISHWAVIDYALAYA (GGV), BILASPUR (C.G.), INDIA**

1. APPLICATION AND COMMENCEMENT

- 1.1 These policies shall be called as "GGV Policies for Admission of the Foreign Nationals – 2014".
1.2 They shall apply to the Foreign Nationals seeking admission in various courses of GGV.

2. SUPERNUMERARY SEATS FOR ADMISSION OF THE FOREIGN NATIONALS/NRIs/PIOs/FPH

In all the courses except for the courses for which the approval is required from regularity bodies of India (AICTE, UGC, PCI etc.), 10% seats may be filled as Supernumerary Seats meant for foreign students: Foreign Nationals (FN), Non-Resident Indians (NRI), Persons of Indian Origin (PIO) and Foreign Passport Holder (FPH) category candidates.

3. ADMISSION OF FOREIGN STUDENTS (FN/NRI/PIO/FPH)

Every year foreign students will be admitted to various programmes of study under the following categories

- 3.1 Under the Cultural Exchange Fellowship Programme through Indian Council for Cultural Relations (ICCR)) of Govt. of India.
3.2 Self-financing Students
3.2.1 through Entrance Examination
3.2.2 through 'In Absentia'

Foreign students seeking admission in any of the categories under (a) and (b) above will have to satisfy the minimum eligibility criteria for admission to the various programmes of study as prescribed by the University for Indian students.

3.1 Under Cultural Exchange Programme (ICCR) of Government of India

The students seeking admission under the Cultural Exchange Fellowship Programme through Indian Council for Cultural Relations (ICCR)) of Government of India are required to approach the Indian Council for Cultural Relations, Azad Bhavan, I.P State, New Delhi-110001, India. Candidates seeking admission under a Cultural Exchange

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Fellowship programme are required to apply through the Indian High Commission/Embassy in their respective countries. In the event of their selection, the Council (ICCR) will be informed. Foreign Students, who get admitted in GGV through the ICCR will have to pay according to the fee structure applicable to Indian students.

3.2 Self Financing Students

3.2.1 Through Entrance Examination

All Foreign students present in India will be required to appear in the entrance examination subject to their fulfilling minimum eligibility requirement as prescribed for Indian students subject to equivalence of their qualification and production of Student Visa/Research Visa, as the case may be.

Prescribed Application form together with Prospectus can be downloaded from the University website www.ggu.ac.in. A Bank Draft of an equivalent amount applicable for Indian students in terms of Indian National Rupees or US Dollars drawn in favour of Registrar, Guru Ghsidas Vishwavidyalaya payable at Bilaspur (C.G.), India is to be enclosed with the filled in downloaded Application Form towards the cost of application form. The candidates are required to send Application Form (along with the copies of the certificates etc. on the basis of which admission is sought by them) to Deputy Registrar (Academic)/Assistant Registrar (Academic), Guru Ghsidas Vishwavidyalaya, Bilaspur, Chhattisgarh -495009, India. The students will be informed by email and postal mail in the event of their selection.

Foreign Students, who get admitted in GGV through the written entrance examination conducted by GGV will have to pay according to the fee structure applicable to Indian students, plus the incidental charges of US\$100 only per semester.

3.2.2 Through 'In Absentia' Category

Foreign Students who are applying from their respective countries will be considered 'In Absentia' and there is a prescribed Application Form for them. They are required to mail Application Form (along with the copies of the certificates etc. on the basis of which admission is sought by them) to Deputy Registrar (Academic)/Assistant Registrar (Academic), Guru Ghsidas Vishwavidyalaya, Bilaspur, Chhattisgarh - 495009, India. Application Form can be downloaded from the University website www.ggu.ac.in. A Bank Draft of US \$20.00 drawn in favour of Registrar, Guru Ghsidas Vishwavidyalaya payable at Bilaspur (C.G.), India is to be enclosed with the filled in downloaded Application Form towards the cost of application form. The students will be informed by email and postal mail in the event of their selection.

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Singh Thakur

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TUITION FEE 'In Absentia' Category

Foreign students admitted to various programmes of study including casual students under 'In Absentia' Category are required to pay fees and incidental charges as per following rates in US Dollars or in Indian currency as per prevalent exchange rates:

Disciplines	Tuition Fee per Semester in USD			Incidental Charges per Semester in USD
	UG/Diploma Course	PG Course	Ph.D. Course	
Science Steam	150	300	500	Incidental charges of US\$100 per semester will be charged extra.
Engineering & Technology	-	-	500	
(i) Humanity & Social Sciences	125	250	400	
(ii) Commerce & Management				
Pharmacy	550	1000	1000	

Indian nationals, who are wards of Indian Government servants posted outside on Government duty, are considered under the "in-absentia" category, with the fee structure applicable to Indian students, under production of a suitable certificate, and are required to additionally pay the incidental charges of US\$ 100 per semester till the tenure of the above posting outside.

4. List of Foundation Courses

All the students admitted under this regulation shall have to under take foundation courses having three subjects (General English, Environmental Science, and Hindi) in which two subjects, i.e., English and Environmental Science are compulsory. In place of the subject Hindi, one can opt any one of the following subjects:

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- English Language Communication Skills
- Language: German
- Language: French
- Indian History and Culture

5. MISCELLANEOUS GUIDELINES

- 5.1 Foreign Students applying for admission as self financing students are required to provide detail of the Bank account etc. with their application forms and a certificate from their respective bankers to the effect that they have sufficient funds available in their bank account to sustain their studies in India for the duration of the programme.
- 5.2 Those Foreign Students who have passed the qualifying examination from Universities outside India should enclose with their application, copies of relevant certificates, and marks sheets together with the English version of such copies duly attested by the Indian Embassy or High Commission in their countries.
- 5.3 A prospective foreign student has to fulfill the eligibility conditions, including the required qualifying degree and marks/grades, as prescribed for Indian students. These conditions can be found in the prospectus which is available on the University website. In case a student's parent University does not have a program which is prescribed as minimum eligibility condition, an equivalent program may be considered. In this respect, the decision of the Admission Committee of the respective department/School is final.
- 5.4 Proficiency in English is a pre-condition for admission of foreign nationals. Proof of English proficiency is essential for a candidate who is a graduate from a University located in a non-English-speaking country. Such a candidate should have the ability to communicate in English and, in order to support this ability, a good score in one of the following two scores (i) International English Language Testing System (IELTS) (ii) Test of English as Foreign Language (TOEFL) is desirable.
- 5.5 In addition, foreign students should submit details of the course contents of the qualifying degree as well as letters of reference (along with contact information of the referees) with their application. Two letters of recommendation from the referees or their present teachers may be sent in sealed envelopes or by e-mail to the Deputy Registrar (Academic)/ Assistant Registrar (Academic), GGV, Bilaspur.
- 5.6 FN/NRI/PIO/FPH candidates seeking admission under the above quota of Supernumerary Seats shall be required to submit their application on a prescribed form, along with the certified copies of all the necessary documents, as per the procedure specified in the Prospectus in advance throughout the year but not later than 15th April.
- 5.7 Candidates admitted under the FN/PIO/FPH/NRI category shall be required to undergo a medical test (including test for HIV AIDS) within a week from

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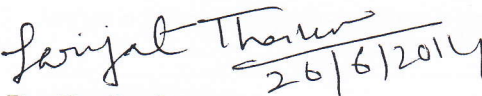
Suraj Kumar

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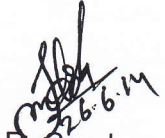
- the date of admission. Also, they will have to produce the Medical Certificate prescribed, if any, by the Government of India and life & medical insurance policy.
- 5.8 Candidates admitted under the FN/NRI/PIO/FPH category shall be required to produce STUDENT VISA/RESEARCH VISA within one month of the date of completion of the admission but prior to the commencement of the academic session and submit a copy of the same, failing which their admission shall stand cancelled. The applicant should contact the Indian Embassy or High Commission in his/ her home country for more information on the type of visa needed.
- 5.9 Rebate of 20% in tuition fee in each semester shall be given to the candidates belonging to SAARC Countries or having "Refugee Status" with proper document.
- 5.10 In case a candidate admitted under Supernumerary/Self Financing category cancels his/her admission within a month, 50% of the fees will be refunded in Indian Rupees provided that refund is claimed within six months from the cancellation. Otherwise, no claim of the refund of fees will be accepted after the expiry of six months from the date of cancellation of admission.
- 5.11 All the fees and charges mentioned in this regulation shall be applicable and subject to revision as per the University order from time to time.
- 5.12 The rules and regulations prescribed with regard to conduct and discipline for Indian students as given in related act, statute, ordinance of the University will be applicable to all candidates admitted under this regulation irrespective of the caste, creed, religion and nationality etc.
- 5.13 Accommodation in the University hostels may be provided to FN/NRI/PIO/FPH students if available.
- 5.14 Facilities of candidates admitted under this regulation including food will be applicable as per the University norm.
- 5.15 Notwithstanding anything in the regulations prescribed above, in case of any dispute or confusion, the decision of the Vice-chancellor will be final and binding to all.


26/6/14
Prof. Shailendra Kumar


26/6/2014
Dr. Parijat Thakur


26/6/14
Prof. Manish Srivastava


26/6/14
Dr. Rajesh Kumar Bhushan


26.6.14
Mr. T.P. Singh

GURU GHASIDAS VISHWAVIDYALAYA, BILASPUR (C.G.)

(A Central University established by the Central Universities Act, 2009)

Annexure – II

FOREIGN STUDENTS REGISTRY

APPLICATION FORM FOR ADMISSION OF FOREIGN STUDENTS

Form No: _____

ACADEMIC SESSION _____

Note: Read the guidelines before filling the Application Form.
This Application Form contains 3 pages.

The Deputy Registrar/Asst. Registrar (Academic)

Please paste
(do not staple)
A recent
passport size
colour
photograph

Sir/Madam,

I wish to seek admission in Guru Ghasidas Vishwavidyalaya, Bilapur and submit the following particulars for consideration :-

1. Name in full (Capital letters) _____
2. Sex (Male/Female) _____ 3. Marital Status : (Married/Unmarried) _____
4. Date and Place of Birth _____
5. Nationality _____
6. Permanent Address (Home Country) _____

7. E-mail _____
8. (a) Father's Name/Husband's Name _____

(b) Father's/Husband's/Guardian's Occupation & Permanent address _____

9. (a) Mother's Name _____
(b) Mother's Occupation & Permanent address _____
10. Address in Bilaspur (in any) of relative/ family friend _____

Contact Phone (if any) _____
11. (a) Course to which admission is sought* (Visit www.ggu.ac.in)
 - (i) _____
 - (ii) _____
 - (iii) _____

* Indicate three choices in order of preference. Change of course will not be allowed subsequently.

(b) For admission to Ph.D. Programme

(i) Name of the Department _____ Faculty _____
(For a complete list of Departments and Faculties, Visit <http://ggu.ac.in>)

(ii) Topic of Research _____

(Attach four copies of Research Proposal/Synopsis)

(iii) Are you currently employed _____

Yes/No

If Yes: Complete name and address of employer _____

Length of service (with dates) _____

(iv) Financial support: (a) Self : _____

(b) Sponsorship: _____

12. Educational Qualifications:

Examination/ Course Passed	Board/ University	Duration of the Exam./ Course Passed	Year of Passing	Grade/Marks		Subjects Studied
				Marks Obtained	Maximum Marks	
High School/ Secondary/10 th						
Intermediate/Senior Secondary/ 12 th						
Graduate						
Post Graduate						
Any other Examinations						

13. Total number of years of schooling completed at the time of application _____ Years.

14. Have you applied for any course of study in India prior to this year ? _____

Yes/No

If Yes: Name of the course _____
Board/University/Institute _____

Year of admission _____ Year of Completion _____ Any other information _____

15. Language (s) known _____

16. Proficiency in spoken English _____

(attach certificate of English proficiency, if any)

Good/Fair/Poor

17. (i) Passport No. _____

(ii) Date and place of issue _____

18. If presently in India :

Details of Visa & Date of issue * _____

* ADMISSION WILL NOT BE GRANTED ON TOURIST VISA/X-VISA

19. The following certificate must be submitted along with this application:

- (1) Four Photostat copies of School/Degree Certificates.
- (2) Four Photostat copies of Marks/Grade Statements.
- (3) Four Photostat copies of Date of Birth Certificate.
- (4) Four Photostat copies of the syllabi of the last qualifying examination.

Note: Certified copies of above in English, wherever necessary, must be submitted.

20. Declaration by the Applicant:

- i) The information provided above is true and accurate.
- ii) All documents attached with this Application Form are authentic.
- iii) I further affirm that I have not been involved in any malpractice/ use of unfair means (UFM) in any examination taken by me and no judicial proceeding is pending against me.
- iv) I understand that in the event of my not fulfilling all requirements, the Guru Ghasidas Vishwavidyalaya, Bilaspur may not consider/ may cancel my candidature.
- v) I declare that I shall submit myself to the disciplinary jurisdiction of the authorities of the University which may be vested with the power to exercise discipline under Act, the Statutes, the Ordinances and the Rules that may be framed by the University/ Board from time to time.
- vi) I have read and understood the policies/guidelines/regulations of GGV Bilaspur (C.G.), India related with the admission for foreign students in the University.

Date _____

Place _____

SIGNATURE OF APPLICANT

CERTIFICATE TO BE FURNISHED BY THE INDIAN DIPLOMATIC REPRESENTATIVE OR A RESPONSIBLE OFFICIAL OF THE MINISTRY OF EDUCATION OF APPLICANTS COUNTRY OR AN OFFICIAL OF THE APPLICANTS COUNTRY EMBASSY/HIGH COMMISSION IN INDIA

- (a) i. Certified that the Board/University from which the applicant has passed the examination is legally constituted and duly recognized.
ii Certificate that the entries in the applicant form particularly about examination passed, marks and division obtained, subject studied etc. are correct.
- (b) Certificate that the candidate has passed the examination from a recognized Indian Board/ University.

Place _____

Date _____

Signature

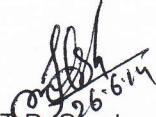
Designation & Office Seal


Prof. Shailendra Kumar

Prof. Manish Srivastava


Dr. Parijat Thakur


Dr. Rajesh Kumar Bhushan


Mr. T.P. Singh